

Grant Application Guidelines for 2010/2011 Academic Year

Living the Promise Grants

The Catholic Foundation was established August 17, 2000, to provide a solid financial future for the advancement of the ministries offered through the diocese and for other religious, charitable and educational purposes. A Board of Directors administers the Foundation.

The existing endowments have been established with the initial seed money from Bishop Kinney's Living the Promise capital campaign held 2000-2002.

Catholic Faith Formation Programs for Youth (\$800)

Grants will be made to provide quality faith formation programs for all of our parish young people. Grants will assist parishes in developing innovative and attractive faith formation programs for youth.

Catholic Faith Formation Programs for Adults (\$700)

Grants will be made to help parishes provide effective programs for adult faith formation including religious and lay faith formation teachers, catechists, youth ministers, parish outreach volunteers and our lay faithful.

Catholic Schools

Grants will be made to assist parishes with school expenses.

Grant monies to Catholic Schools will be issued according to the following percentages:

- 50% based on the grant application process (Max amount \$1600, 1 grant application per school)
- 50% as a direct distribution* based on school population.

*Direct distribution of dollars to Catholic Schools will ***be based on Catholic Education Ministries' school population surveys conducted in October each year.*** Distribution will be issued in February of each year following the approval of The Catholic Foundation Board of Directors. These dollars are to be used for scholarships and tuition assistance. No grant application is required for distribution of these funds.

Who can apply for a Grant?

Parishes and schools are invited to apply for grants that will fund programs related to the above initiatives. Parishes have the potential of receiving up to \$800 for their youth and \$700 for their adult faith formation programs through the grant process. Catholic schools have the potential of receiving \$1,600 through the grant process.

Grant Making Policies

Grant application forms must be submitted to the Foundation Office by March 15, 2010.

The following methods are approved:

- Fax
- Email
- Hand delivered to the Foundation office on or before March 15, 2010, 4:30 pm
- US Mail – postmarked by March 15, 2010

NO EXCEPTIONS OR LATE ENTRIES WILL BE ALLOWED.

Upon approval by The Catholic Foundation Board of Directors, grant monies will be issued on July 15, 2010. Grant monies received must be used within the fiscal year (July 1 – June 30).

A parish is eligible to submit one grant application per initiative, per year. An application is limited to one project, program or need. Grant submissions will only be accepted on a Grant Application form.

The dollars awarded will be determined annually based on the number of applications received and on available funds. The final Grant approval amount will be at the discretion of the Grant Committee.

See breakdown as follows:

<i>Initiatives</i>	<i>2010/2011 Grant Application Amount</i>
<i>Catholic Schools (One Grant Application per School)</i>	<i>\$1,600</i>
<i>Faith Formation Programs for Youth</i>	<i>\$800</i>
<i>Faith Formation Programs for Adults</i>	<i>\$700</i>

A parish is required to submit **Grant Confirmation Document(s)** for grants received in 2010 on or before December 31, 2010.

A parish is encouraged to publish in its parish bulletin an announcement of the grant(s) it received for our records as well as for possible use on the Foundation website or other publications.

Examples of Eligible Areas for Funding (applicants are encouraged to be specific when filling out their grant applications):

Classroom Equipment

Technology

Curriculum

Textbooks

Library needs

Program/Project Development - Creative and original initiatives/projects that will move students to new ways of thinking

Limited Speaker Fees

Limitations

Due to limited available funds, some restrictions apply and include, but are not limited to the following:

- Grants may not be used to fund diocesan offices or ministries, capital improvements or furniture, hospitality, refreshments, and travel expense.
- Individuals cannot apply for grants.
- Grants may not be used to fund memorials for individuals.
- No multi-year grants will be issued.
- Grants may not be used for staff--salaries, teacher in-service, conference fees or continuing education.
- Retreat fees or Mission trips – such as Steubenville, Castaways, TEC, etc.

Projects that fail to meet the criteria set forth in these guidelines will be disqualified.

How to Apply

Fill out ***one copy per initiative*** of the Grant Application Form with required signatures and submit via US Mail or delivery to:

George Sjogren
Executive Director
The Catholic Foundation
305 7th Avenue North, Suite 104
St. Cloud, MN 56303

Via email: kbanders@gw.stcdio.org

Via fax: 320-258-0392

ALL APPLICATIONS ARE SUBJECT TO GRANT COMMITTEE APPROVAL.